

# Geerings Print (Staff4Shows) Privacy Policy

**Privacy Policy:** Geerings Print Ltd respects your privacy and is committed to protecting the personal information that you share with us while using this website. This statement informs you of the guidelines that we follow to ensure that the information you choose to share with us is private and safeguarded. The following guidelines/policy may change so please check back here from time to time to be kept up to date, this page is effective as of 1st January 2018.

**What information do we collect?** The public pages on the Staff4Shows website can be visited anonymously though certain features on our website require that you provide us with personal data. For example, you will be asked to provide certain personal information to attend an interview or work for us. Providing us with this information is voluntary and is only recommended if you wish to attend an interview or work for us. When registering on our site, you will be asked to enter your contact details including; Name, E-mail address, Mailing address, Phone number and General demographics.

**What do we use your information for?** Any of the information we collect from you may be used in one of the following ways; Internal Record Keeping. To send emails (the email address you provide, may be used to send you information, respond to enquiries, and/or other requests or questions).

**How do we protect your information?** Geerings Print Ltd treat any data that you voluntarily provide us with, as confidential. Your personal data is stored in our secure database, which is intended for use only by our company and which is monitored on a regular basis to prevent intrusion or loss of data.

**Do we disclose any information to outside parties?** We do not sell, trade, or otherwise transfer your personally identifiable information to outside parties. We may release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others rights, property, or safety.

**Controlling your personal information:** By registering on the Staff4Shows website, you are agreeing to us using your personal information for internal purposes only. If you wish to be removed from this list, you can contact the office by emailing [staff4shows@geeringsprint.co.uk](mailto:staff4shows@geeringsprint.co.uk). If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible at [staff4shows@geeringsprint.co.uk](mailto:staff4shows@geeringsprint.co.uk). We will promptly correct any information found to be incorrect.

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